

September 12, 2018

Dear Friends of Oglebay:

The Ohio Valley's finest fall festival, Oglebayfest, will be held this October 5, 6, & 7th. We're looking for participants to join in our annual Saturday morning parade. No matter the weather, the Oglebayfest Parade always draws an enthusiastic crowd to cheer our participants along as they travel thru the Park.

The Parade begins at 9:30 a.m. and participants are asked to meet **in the Good Zoo Upper Parking Lot** and the middle road between the Parking Lots **starting at 8:30 a.m.** A marshal will direct you to your assigned space. The Parade route passes the Ohio County Country Fair toward Schenk Lake. We'll travel on the Lodge Road going past the Carriage House and Oglebay Mansion. We will then return to the Good Zoo parking lot where participants will be thanked as we conclude the parade.

Enclosed are Oglebay's rules and regulations and the participant's responsibility agreement. Please sign the agreement and **return it to us by Oct. 2, 2018**. As always, there is **NO ENTRY FEE** to participate.

Please mail your entry to:

Oglebayfest Parade
Oglebay Good Zoo
465 Lodge Drive
Wheeling, WV 26003

If it's more convenient, please feel free to email your entry to: mpotts@oglebay.com

Thank you in advance for supporting the 41st Oglebayfest. This year marks Oglebay's 90th Anniversary of service to the Ohio Valley. We hope to see you **Saturday, October 6th at 8:30 a.m.** If you have any questions, please don't hesitate to let me know.

Sincerely,

Michael A. Potts
Director Facilities & Recreation

enclosures

Oglebayfest Parade Rules and Regulations

The parade will begin at the Good Zoo at 9:30 AM, Saturday, October 6th, 2018 and will run past Schenk Lake, Wilson Lodge, Park Office, Mansion Museum, and return to the Good Zoo parking lot.

1. All entries in the parade must be registered.
2. For safety reasons no items are to be thrown to the spectators.
3. Only items of a non-commercial and non-political nature may be handed to spectators.
4. No political or controversial issues may be represented or alluded to in any way, by any participant. The sole exception will be one float representing each political party.
5. No candidates for political office may participate in the parade except on their party's float.
6. Elected officials who are not currently candidates for any elected office may participate elsewhere in the parade.
7. All drivers of motorized vehicles must have a valid driver's license and be 18 years of age or older.
8. Helmets must be worn by all youth under the age of 18 riding horseback, bicycles, roller blades, scooters or skateboards.
9. All youth 12 and under riding horseback must be on a lead.
10. Stallions are not permitted in the parade.
11. All horses must be people and crowd experienced, and safe for all concerned.
12. All equine entries need a negative Cogens test; entries from WV must have a test within two years, from anywhere else a test within one year. Out of state horses need a Certificate of Veterinarian inspection.
13. Smoking or drinking of alcoholic beverages will not be permitted.
14. All units must stay within 40 feet of the unit in front of them.
15. Any entry violating rules or behaving in an unsafe manner will be subject to immediate removal from the parade by any law enforcement official or parade worker.
16. All laws and Park Commission Regulations must be obeyed.
17. In any interpretation of parade rules, the Wheeling Park Commission management's decision shall be final.

Please fill out one copy and return it in the postage paid envelope. Keep the second copy for your records.

2018 OGLEBAYFEST PARADE
PARTICIPANT RESPONSIBILITY AGREEMENT

Be it known that the undersigned intends to be a Participant in the Oglebayfest Parade held in Oglebay Park Wheeling, West Virginia on Saturday October 6th, 2018, which said Parade is operated by the Wheeling Park Commission. Participant acknowledges that he/she has read all of the rules and regulations as promulgated by the Wheeling Park Commission regarding safety measures, and understands their content.

Be it further known that Participant does hereby accept and acknowledge full and total responsibility for his/her actions and activities during the course of the Parade route, and does accept and acknowledge the fact that the Wheeling Park Commission expressly offers no indemnification to Participant for any injury that may befall a member of the Participant's entry or the Parade audience as the result of Participant's activity.

Participant expressly agrees to assume full responsibility for his/her activity that involves the offering, delivery, or distribution, in any manner whatsoever, of goods or candies to members of the public who constitute the Parade audience.

With full understanding of the importance of this Participant Responsibility Agreement, I have hereunto affixed my signature this _____ day of _____ 2018.

Participant

Name & Type of Unit (Float, Band, etc.)

Name of Person In Charge (please print)

Email Address

Address

City State Zip Code

() _____
Phone Number

Please return to:
Michael Hires
Oglebay Resort
465 Lodge Road
Wheeling, WV 26003